



Missouri Department of Higher Education and Workforce Development

FREQUENTLY ASKED QUESTIONS (FAQs) ABOUT...

OWD Issuance 03-2020: Statewide On-the-Job Training Policy

(Issued: August 21, 2020)

Last updated: March 2021.

Q: Is an employer required to submit timesheets with their monthly invoice in order to receive their reimbursement?

A: Yes. It is critical to receive a copy of all supporting timesheets to verify that the participant is getting paid the agreed upon wage and to ensure the employer has not requested a reimbursement for hours in which no training occurs (e.g. leave time.)

Last updated: December 2020.

Q: What waiver request was approved for OJT reimbursement?

A: The State requested a waiver of WIOA Section 134(c)(3)(H)(i) and 20 CFR 680.720(b) in order to increase on-the-job training (OJT) employer reimbursement up to 90 percent to assist in its response to the impacts of the pandemic. This request was approved by the US. Dept. of Labor–Employment & Training Administration effective through June 30, 2022, for the WIOA Title I Adult, Dislocated Worker, and Youth formula funds.

Boards wishing to increase the amount of OJT reimbursement must have a policy in place outlining under which conditions an increased reimbursement will occur, as stated in §680.730(a)(1).

Please direct all questions or comments regarding the Issuance or this FAQ document to dwdpolicy@dhewd.mo.gov. All active Issuances are available at jobs.mo.gov/dwdissuances. Expired/rescinded Issuances are available on request.

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